July 29, 2019

Samuel Munnerlyn, MA
President
H. Councill Trenholm State Community College
1225 Air Base Blvd PO Box 10048
Montgomery, AL 36108

Dear President Munnerlyn:

The Commission on Accreditation of Allied Health Education Programs (CAAHEP) is pleased to inform you of its vote on July 24, 2019 to award continuing accreditation to the Emergency Medical Services - Paramedic program at H. Councill Trenholm State Community College, Montgomery, AL.

The recent peer review conducted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoA EMSP) and CAAHEP’s Board of Directors recognizes the program’s substantial compliance with the nationally established accreditation Standards. The next comprehensive evaluation of the program, including an on-site review, is scheduled to occur no later than 2024.

The CoA EMSP will regularly monitor the program’s compliance with the outcomes assessment thresholds through the program’s Annual Report as well as other documentation that may be requested (Standard IV.B.).

The following citation merits your institution’s attention and resolution in order to strengthen the program’s compliance with the Standards (for a complete copy of the Standards, check the CAAHEP website at www.caahep.org, or call the office at 727-210-2350):

III.B.2.a. Resources - Medical Director Responsibilities
The medical director must be responsible for medical oversight of the program, and must:
4) review the progress of each student throughout the program, and assist in the determination of appropriate corrective measures, when necessary.

Rationale: There is no evidence the Medical Director reviews the progress of each student throughout the program, and assists in the determination of appropriate corrective measures, when necessary. Student progress advisement/counseling discussions are documented; there is no evidence the program Medical Director signs-off on those documents.

Post Site Visit Response: The program provided a narrative stating the program Medical Director reviews and approves the progress of each student throughout the program which is scheduled to be completed March 11-15, 2019 for the current cohort. However, no evidence was provided.

Requested Documentation
Submit documentation clearly demonstrating the Medical Director is responsible for the review and approval of the progress of each student throughout the program, and assists in the determination of appropriate corrective measures (e.g., summary of measures determined), when necessary. Evidence includes, and is not limited to, student progress advisement/counseling session documentation signed by the Medical Director.

[Note: The program’s response needs to include the actual documentation of fulfillment of the duties specified; sample or blank forms are not sufficient to demonstrate compliance.]

All citations have been resolved; the accreditation status and next evaluation date remain in place.
CAAHEP requests that a progress report, using the progress report template provided, be sent electronically to karen@coaemsp.org by December 01, 2019 indicating the manner in which this citation has been resolved.

Failure to respond satisfactorily to the citation above may result in a withdrawal of accreditation.

In order to comply with the need for public disclosure, CAAHEP publishes on its website the accreditation award letters and accreditation actions summaries. Award letters can be found within individual program listings in the “Find An Accredited Program” section of the CAAHEP website. Accreditation actions summaries include a list of actions taken at each meeting, including accreditation statuses awarded and dates of the next reviews/comprehensive evaluations. Summaries can be found by clicking the “Recent Accreditation Actions” link on the home page of the CAAHEP website.

The accreditation standards are established by CAAHEP, CoA EMSP, American Academy of Pediatrics (AAP), American Ambulance Association (AAA), American College of Cardiology (ACC), American College of Emergency Physicians (ACEP), American College of Osteopathic Emergency Physicians (ACOEP), American College of Surgeons (ACS), American Society of Anesthesiologists (ASA), International Association of Fire Chiefs (IAFC), International Association of Fire Fighters (IAFF), National Association of Emergency Medical Technicians (NAEMT), National Association of State EMS Officials (NASEMSO), National Registry of Emergency Medical Technicians (NREMT), National Association of EMS Physicians (NAEMSP), and the National Association of EMS Educators (NAEMSE).

The commission commends you and your colleagues for your commitment to continuous quality improvement in education, as demonstrated by your participation in program accreditation. Questions concerning the submission or content of the progress report should be directed to the CoA EMSP Executive Office.

Sincerely,

Glen Mayhew, DHSc, NRP
President

cc: Kemba Chambers, EdD, Vice President of Instructional Services
    Edward Ryan Moore, BBA, BSN, RN, NRP, Program Director
    Paul A. Berlin, MS, NRP (IAFC), Chair, CoA EMSP
    George W. Hatch Jr., EdD, LP, EMT-P, Executive Director, CoA EMSP